



# CSC Volunteer Profile

## Floor Director

### Position Summary:

Floor Directors are the weekend services stage “gatekeepers”. They are detail-oriented, high level of communication between the Tech Team and the Worship Leader/Team. This communication is essential if changes occur in the service to ensure all teams stay on the same page. They need to maintain a calm demeanour in a fast-paced service and ready to flex as changes come up, keeping a smile as worship team members and pastors head out on stage.

### Ministry Vision:

Technical Services exists to illuminate, magnify, and enhance all aspects of the CSC corporate worship service and ministry/group events, to help accomplish our mission of introducing people to Jesus and helping them to become fully devoted followers.

### Duties & Responsibilities:

- Arrive at pre-determined call time
- Become familiar with Order of Service and prepare to facilitate Production Meeting
- Facilitate Production meeting
- Ensure Rehearsal is moving along at a timely manner, with lots of communication between the Live Video Director and Worship Team
- Stand in for various parts of the rehearsal, as needed
- Communicate any changes, questions or additional information to the applicable teams during Services:
- Stay in position (stage side) at all times of the service
- Communicate any countdowns clearly to the Worship Team to ensure the service stays on time and keep things running smoothly
- Maintain a focused mind, and calm demeanour. You are often the last person worship team members or Pastors see before going on stage, so send them out with encouragement and positivity
- Be ready to step in and assist with last minute requests, and communicate them to appropriate team members
- Be a second set of eyes for ministry leads. Look for things out of place, incorrect lyrics and anything else that may cause a distraction in the service Post-Service:
- Discuss with teaching pastor if they have a preference to which service was better for them and communicate that with Live Video Director or Live Video Team Lead
- Tidy station, recycle weekend service documents and ensure headset is put away with battery charging

## Time Commitment:

- Sundays: 6–7 hours, starting at 7:15 AM and serving through the end of teardown
- Saturdays: 7-8 hours, starting at 2:30 PM through the end of Sunday morning setup
- Optional: Weeknight rehearsals or special events
- Minimum commitment: Once per month

## Qualifications & Requirements:

- Strong communicator and team player
- Reliable and punctual
- Calm under pressure and adaptable
- Willing to learn and take direction

Getting Involved From, Ministry Partner Agreement, Model Release Form

## Volunteer Benefits:

- Opportunity to serve God & others
- Connection with CSC community
- Knowing that you are part of a team that is providing God's word to our campuses, and to people around the world

## Gifts:

Administration, Leadership